

O.R. TAMBO DISTRICT MUNICIPALITY



**O.R. TAMBO
DISTRICT MUNICIPALITY**

LUKWETHU REGIONAL WATER SUPPLY SCHEME AND SURROUNDING VILLAGES (PHASE 1)

TENDER BRIEFING PRESENTATION

JANUARY 2021

PREPARED BY:		PREPARED FOR:
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1 INTRODUCTION

Hereunder is the list of project stakeholders and all communication pertaining the tender shall be in English language and be sent to the email list indicate:

Employer : **O.R. Tambo District Municipality (ORTDM)**

Contact Person : Mr. N. Noto
: nkosiyabon@ortambodm.gov.za

Project Manager : Ms N. Nomlala
: nomavan@ortambodm.gov.za

Employer's Agent : Lead Consultant
: **Flux Development Scientists**

Contact Person : Mr. L. Mbulawa
: lubabalo@fluxwater.co.za
: Sub-Consultant
: **BM Infrastructure Development**

Contact Person : Mr. A. Tulelo
: info@bmengineers.co.za

1.1 Type of Tender

This bid is an Open Tender invitation, all interested to bid can bid provided they meet the minimum requirements. The tender briefing meeting is NOT compulsory; bidders are encouraged to visit the site to familiarize themselves with the site conditions.

1.2 Attendance Register

The attendance register will not be applicable for this tender and all communication shall be in writing to the Employer's Agent.

1.3 Purpose

- To provide a brief overview of the tender content
- To emphasize and highlight key issues and requirements of tender
- Provide Tenderers an opportunity to view the site and ask question where they require clarity

1.4 Answers to Questions

As indicated here above on item 1.2, questions shall be in writing and Tenderers can send their questions via email to nkosiyabon@ortambodm.gov.za. Please note, no questions will be entertained after the **02nd February 2021 @10:00AM**.

2 TENDER NOTICE AND INVITATION

Tenders are hereby invited from suitably qualified and experienced contractors who are registered with CIDB for the Water Services Infrastructure Grant under the O.R. Tambo District Municipality.

Project Number	Name and Description	CIDB Grading	Work Package
ORTDM SCMU 30-20/21	LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): kuSIGIBA & LOWER CEZU RETICULATION IN WARD 29 – CONTRACT 1	6CE PE/7CE or higher	CONTRACT 1
ORTDM SCMU 33-20/21	LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): LOWER NGQWALA-A, UPPER NGQWALA-A & MAQHINEBENI RETICULATION IN WARD 32 – CONTRACT 2	6CE PE/7CE or higher	CONTRACT 2
ORTDM SCMU 32-20/21	LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): LOWER QOKANA, UPPER QOKANA & ZIMBANE RETICULATION IN WARD 32 – CONTRACT 3	6CE PE/7CE or higher	CONTRACT 3
ORTDM SCMU 31-20/21	LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): TAFENI A, UPPER NGQWARHA & NCOLO RETICULATION IN WARD 29 – CONTRACT 4	6CE PE/7CE or higher	CONTRACT 4
ORTDM SCMU 34-20/21	LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): LALINI A, NTSHELE & MANDLOVINI RETICULATION IN WARD 35 – CONTRACT 5	6CE PE/7CE or higher	CONTRACT 5

Bid documents should be downloaded on the O. R. Tambo website (www.ortambodm.gov.za) at no cost and must be printed using the colour coding as stipulated on Page 3 of the Tender Document.

3 TENDER CONDITIONS AND REQUIREMENTS

Bids must be completed in **black ink**, enclosed in a sealed envelope and clearly marked with the “**Project number, project name and description**”, deposited in the Open Tender Box, Ground Floor, O. R. Tambo District Municipality Building, Nelson Mandela Drive, Myezo Park, Mthatha, Eastern Cape, not later than the **dates stipulated on the revised tender notice and closing as per the advert**.

It must be expressly understood that the Municipality does not accept responsibility for ensuring that bid submissions sent by courier or post, or delivered in any other way, are deposited in the Tender Box. It is therefore preferable for the bidder to ensure that its bid submission is placed in the Tender Box by its own staff or representative(s).

3.1 SCM Requirements

3.1.1 Compulsory Tender Returnable Documents

- i) Certified copies of business registration documents, as issued by CIPC;
- ii) Certified copy of identity documents of directors/shareholders/partners/members, as the case may be.
- iii) Certificate of Authority for Signature
- iv) Original or certified copy of BBBEE certificate, or sworn affidavit confirming annual total revenue and level of black ownership if bidder is an Exempted Micro Enterprise (EME) or Qualified Small Enterprise (QSE);
- v) Unincorporated Joint Ventures and Consortia will only be allocated B-BBEE points provided they submit their consolidated B-BBEE certificate and that such consolidated B-BBEE certificate is prepared for every separate tender.
- vi) CSD Report (supplier number);
- vii) Proof of latest municipal rates and taxes statement indicating that rates and taxes are not in arrears for more than 3 months;
- viii) Proof of registration with CIDB;
- ix) Audited annual financial statements of the bidding entity (for projects in excess of R10 million);
- x) Unaudited annual financial statements for close corporations, as required by the Close Corporations Act (if applicable);
- xi) Joint venture agreement or consortium agreement (in CIDB format), signed and initialled on each page (where applicable).
- xii) VAT Registration Certificate and Tax Verification PIN issued by SARS
- xiii) Valid Letter of Good Standing with the Compensation Fund (COIDA)
- xiv) Complete the Municipal Bidding Documents (MBD) Forms

4 EVALUATION OF TENDER OFFERS

Points will be awarded using the **PROCUREMENT POLICY** of O. R. Tambo District Municipality as follows:

Note: Only responsive bids will be evaluated based on the following criteria:

Bids will be evaluated in two stages, namely:

- Stage 1 – Functionality assessment
- Stage 2 - Price and B-BBEE Points

The procedure for evaluation of responsive tender offers will be method 2 of table F.1 of SANS 294: 2004. Financial offer & Preferences. The bid will be awarded to the bidder who has scored the highest points for price and preferences combined **BUT** the prerequisite will be to obtain at least **60 points** for quality (functionality), which will be explained in Stage 1 below.

Item	Weight
Stage 1 of Evaluation-Functionality	100
• Company Experience with respect to similar projects	30
• Experience of key staff assigned to the contract	30
• Preliminary Quality Assurance Plan	20
• Availability of key plant and equipment	10
• Preliminary Programme	10
Stage 2 of Evaluation- Price & B-BBEE	100
• B-BBEE	20
• Price	80

4.1 Conditions of Sub-Contracting

It is the condition of this tender that successful tenderer must sub-contract a portion of the work to local emerging (SMME's) Contractors. Subcontracting work/packages were identified and a Provisional Sum is allowed. The successful tenderer will advertise the work packages as specified on the Tender to the designated groups as indicated in the tender document.

4.2 Technical Evaluation

4.3 Evaluation Criteria

STAGE 1: FUNCTIONALITY/ QUALITY

	Category of Quality / Functionality	Maximum tender evaluation points provided
B1.1	Experience on similar projects	30
	Experience on similar projects: Proven experience in the construction of Water Supply pipelines, concrete reservoirs etc. or Waterborne Sewer pipelines contracts. Copies of Certificate of Completion MUST be submitted with the bid. No points will be awarded where Certificates of Completion have not been submitted with the Bid. If the value of completed project is not reflected on the certificate, provide contractor's appointment or letter from the client with values.	30
	The Contractor has successfully completed at least Four (4) projects that satisfies the sub-criteria and provided evidence whose individual contract value is at least R15 Million.	30
	The Contractor has successfully completed at least Three (3) projects that satisfies the sub-criteria and provided evidence whose individual contract value is at least R12 Million.	20
	The Contractor has successfully completed at least Two (2) projects that satisfies the sub-criteria and provided evidence whose individual contract value is at least R10 Million.	10
	Contractor failed to provide evidence of experience.	0
B1.2	Experience of key personnel (NB no key personnel member may be assigned more than one duty on the Contract, i.e. different personnel must be assigned for each of the following key positions) Contracts Manager = ND Civil Engineering or Equivalent, Site Agent = N6 or Equivalent and Foreman = N3 or Equivalent	30
	Contracts Manager, Site Agent, Foreman	
	Favourable previous experience in the Civil Engineering field with a minimum of 5 years; Contracts Manager = 12 points, 3-4 years = 10 points & 0-2 years = 8 points.	12
	Favourable previous experience in the Civil Engineering field with a minimum of 5 years; Site Agent = 10 points, 3-4 years = 8 points & 0-2 years = 6 points.	10
	Favourable previous experience in the Civil Engineering field with a minimum of 5 years; Foreman = 8 points, 3-4 years = 6 points & 0-2 years = 4 points.	8
	Contractor failed to provide evidence of qualification and experience.	0
B1.3	Preliminary Quality Assurance Plan must outline processes, procedures and associated resources, applied by whom and when to ensure sufficient quality Control Procedures are in place to meet the requirements and manage risks and what contribution can be made regarding value management. Particular attention in the plan must be given to Execution, Testing and Commissioning	20
	The Quality Assurance Plan specifies important issues approach in an innovative and efficient way, indicating that the Bidder has outstanding knowledge of state-of-the-art approaches. The approach provides details ways to improve the project outcomes.	20

	The Quality Assurance Plan shows practical and coherent systems to actively manage quality.	15
	The Quality Assurance Plan shows how quality will be actively managed	10
	The Quality Assurance Plan is too generic to show how quality will be actively managed.	5
	Bidder failed to provide a Quality Assurance Plan.	0
B1.4	Availability of key machinery and equipment (Points will only be awarded for the mentioned machinery proof of registration with traffic authority must be submitted. Note irrelevant machinery to the project will not be considered. For hire provide a signed confirmation letter from a reputable service provider)	10
	Bidder owns 3 or will hire (three) of the machinery required for the execution of the contract; namely, TLB, 8 Ton Trucks (Flatbed or Dropside), compaction equipment, and the machinery/equipment is available for the project	10
	Bidder owns 2 (two) or will hire 2 (Two) of the machinery required for the execution of the contract; namely, TLB, 8 Ton Trucks (Flatbed or Dropside), compaction equipment, and the machinery/equipment is available for the project	5
B1.5	Preliminary Programme: The tenderer shall attach a preliminary programme reflecting the proposed sequence of execution of the activities required for the contract. The programme shall be in accordance with the information supplied in the Project Specification, the contract data and with all aspects of this Tender.	10
	Detailed Programme provided in Gantt Chart format, correlated to the scope of work	10
	No Programme provided or where provided; the activity schedule is generic with no correlation to the Scope of Work.	0

STAGE 2: EVALUATION FOR PRICE AND PREFERENCE (80/20)

The procedure for Stage 2 of evaluation of responsive tenders is **Method 2**

a) **PRICE:** 80

b) **B-BBEE STATUS LEVEL OF CONTRIBUTION:** 20

i) Points Awarded for Price (Ps)

A total of 80 points will be awarded to the Tenderer with the lowest balanced price. **The other tenders will be awarded points on the ratio to bench mark price as follows**

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Rand value of bid under consideration

P_{min} = Rand value of lowest acceptable bid

ii) Points awarded for B-BBEE Status Level of Contribution

In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

The total calculated points will be rounded to the second decimal place.

4.3.1 Pricing the Tender

Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data. price or rate is to be entered, in **BLACK INK**, against each item in the Schedule of Quantities.

The total tender price or sum shall include the **15% Value Added Tax**.

5 SCOPE OF WORKS

The work to be carried out by the Tenderer under the respective Contracts comprises mainly of the following:

LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): kuSIGIBA & LOWER CEZU RETICULATION IN WARD 29 – CONTRACT 1	
ITEM	TASKS
Civil Works <ul style="list-style-type: none"> • Water Mains • Water points 	<ul style="list-style-type: none"> • Excavation of pipeline trenches; • Pipe laying, testing and connection; • Construction Break Pressure Tanks • Installation of valves and associated manhole chambers • Construction of communal standpipes (complete)
LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): LOWER NGQWALA-A, UPPER NGQWALA-A & MAQHINEBENI RETICULATION IN WARD 32 – CONTRACT 2	
ITEM	TASKS
Civil Works <ul style="list-style-type: none"> • Water Mains • Water points 	<ul style="list-style-type: none"> • Excavation of pipeline trenches; • Pipe laying, testing and connection; • Construction Break Pressure Tanks • Installation of valves and associated manhole chambers • Construction of communal standpipes (complete)
LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): LOWER QOKANA, UPPER QOKANA & ZIMBANE RETICULATION IN WARD 32 – CONTRACT 3	
ITEM	TASKS
Civil Works <ul style="list-style-type: none"> • Water Mains • Water points 	<ul style="list-style-type: none"> • Excavation of pipeline trenches; • Pipe laying, testing and connection; • Construction Break Pressure Tanks • Installation of valves and associated manhole chambers • Construction of communal standpipes (complete)
LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1): TAFENI A, UPPER NGQWARHA & NCOLO RETICULATION IN WARD 29 – CONTRACT 4	
ITEM	TASKS
Civil Works <ul style="list-style-type: none"> • Water Mains • Water points 	<ul style="list-style-type: none"> • Excavation of pipeline trenches; • Pipe laying, testing and connection; • Construction Break Pressure Tanks • Installation of valves and associated manhole chambers • Construction of communal standpipes (complete)

**LUKWETHU REGIONAL WATER SUPPLY SCHEME & SURROUNDING VILLAGES (PHASE 1):
LALINI A, NTSHELE & MANDLOVINI RETICULATION IN WARD 35 – CONTRACT 5**

ITEM	TASKS
Civil Works <ul style="list-style-type: none"> • Water Mains • Water points 	<ul style="list-style-type: none"> • Excavation of pipeline trenches; • Pipe laying, testing and connection; • Construction Break Pressure Tanks • Installation of valves and associated manhole chambers • Construction of communal standpipes (complete)

6 KEY ISSUES AND SPECIAL PROJECT ASPECTS

- No excel BOQ's will be issued
- Should you require more info, kindly adhere to 1.4 above
- A link with the drawings has been created, should you require drawings, kindly follow 1.4 above.

Documents required prior to starting with Construction

Documentation required before commencement with Works execution are:

- Health and Safety Plan
- Environmental Management Plan
- Initial Programme, Security (guarantee)
- Insurances
- Program of Works

7 CLOSURE